Restorative Freedom Initiative - AVSI-USA

Terms of Reference

Short-Term/Part-Time Case Manager for Reentry Services

Time period: October 1, 2025 - December 31, 2025

Location: Asheboro/Franklinville, North Carolina

Level of Effort: 5-10 hours per week over 2 - 3 months

Salary: Hourly rate based on experience, to be negotiated + housing + transportation provided

Description:

On behalf of Living with Convictions, a faith-based organization in North Carolina, dedicated to supporting and providing resources for individuals transitioning from incarceration to society, AVSI-USA, through the Restorative Freedom Initiative (RFI), is seeking a Short-Term/Part-Time Case Manager for Reentry Services to support four clients through an important transitional phase as they move into more permanent housing.

Living with Convictions is facing an organizational restructuring and has decided that, in the short term, it is best to close one of the two homes it currently operates, St. Michael House, located in Franklinville, North Carolina. Four men reside at St. Michael House to date. The commitment of Living with Convictions and AVSI-USA/RFI is to accompany these men to new housing solutions that meet their needs and maintain standards of dignity and well-being that Living with Convictions has provided. The short-term Case Manager will guide this transition and closure of St. Michael House under the direction of the Executive Director.

The Case Manager will be responsible for:

- Identifying housing options for each resident, including support services for each resident to ensure continuity of care and services post-transtion;
- Preparing a transition plan for each resident;
- Working closely with the Executive Director to understand the background and current situation of each of the 4 residents; and
- Establishing healthy, warm relationships with each of the 4 residents and communicating clearly, through words and actions, the commitment to accompaniment throughout this process and the opportunity for growth and new beginnings that the transition entails.

Desired background and skills:

A mix of education and work or volunteer experience will make for the ideal candidate who will possess the following skills and attributes.

- Degree in social work, or experience with social work and case management, ideally serving a prison population or post-prison transition/reentry
- Strong interpersonal skills, active listening, empathy, and ability to relate
- Commitment to principles and methodology that support education in the truest and fullest sense, leading to growth in the person's sense of self and capacity to use freedom well
- Willingness to collaborate and build partnerships, finding a way for others to understand and contribute to a common objective
- Organizational skills and ability to map service providers, create linkages, and share information in a way that makes referrals effective and lasting

An ideal candidate would already possess knowledge of the town/city/county where St. Michael's House is located and be able to tap into contacts and networks that are already in place. An ideal candidate would be able to be physically present at least part of the time. A remote work arrangement could be negotiated for a candidate with the right skill set and availability.

To be considered for this role, please contact: Joshua Stancil, Executive Director (joshua@livingwithconvictions.org) , and Simonetta Wiener, Board Member, (simonettaditalia@gmail.com) with a Cover Letter and CV to express your interest.